



## PERSON SPECIFICATION

**Job Title:** Science Technician

**Grade:** GR2

### Method of Assessment (M.O.A.)

A.F. = Application Form; I = Interview; T = Test or Exercise; P = Presentation

| CRITERIA  | ESSENTIAL  | M.O.A. |
|---|--|--------|
| <b>EXPERIENCE</b><br>(Relevant work and other experience)                                   | Knowledge of Health & Safety legislation as it relates to the work of the school                           | AF / I |
|   | Knowledge of COSHH and ESCC regulations in relation to the safe handling and storage of chemicals          | AF / I |
|   | Knowledge of safe working practices in relation to the handling and usage of hazardous equipment and tools | AF/ I  |
|   | Organisation and control of stock, equipment and materials within the science department.                  | AF/I   |
| <b>SKILLS AND ABILITIES</b><br>(E.g. Written communication skills, dealing with the public) | Ability to work with and communicate with members of staff/ pupils   | AF/ I  |
|   | Ability to maintain a range of tools and equipment   | I      |
|   | Ability to carry out risk assessments in relation to laboratory work                                       | I      |
|   | Ability to maintain accurate work records and inventories.   | AF / I |
|   | Able to accept instruction from Science staff, teachers or Head Teacher as appropriate.                    | I      |
|   | Ability to work to the required standards of accuracy and presentation                                     | AF / I |
|   | Ability to develop and maintain effective working relationships with a wide range of                       | AF / I |

|  |  |                             |
|--|--|-----------------------------|
|  | people<br><br>Ability to work on own initiative with minimum supervision<br><br>Knowledge of equipment and materials | AF / I<br><br>AF/I<br><br>I |
| <b>TRAINING</b>  | Willing to undertake any training necessary to carry out the role effectively and safely                             | AF/I                        |
| <b>EDUCATION/<br/>QUALIFICATIONS</b><br>NB Full regard must be paid to overseas qualifications | Good general standard of education – A*- C in GCSE English, Maths and Science or equivalent                          | AF                          |
| <b>OTHER</b>   | Previous experience of working in a school environment   | AF                          |
| <b>CONTRA INDICATION</b>   |  |                             |

**ALL STAFF ARE EXPECTED TO BE COMMITTED TO THE CITY COUNCIL'S  
EQUAL OPPORTUNITIES POLICY**

COMPILED BY: \_\_\_\_\_  
\_\_\_\_\_

DATE:

(Shortlisting/Interviewing Panel): \_\_\_\_\_  
\_\_\_\_\_

DATE: