



Waverley School -Primary
Part of Waverley Education Foundation Trust

Job Title: Level 2 Early Years Practitioner (Nursery Practitioner)

Grade / Salary: In line with the school's support staff pay scale (dependent on experience)

Responsible to: Early Years Educator / Nursery Teacher / Early Years Lead / Principal

Purpose of the Role

To work as part of the Early Years team to support teaching and learning within the nursery provision, ensuring a safe, nurturing and stimulating environment where children can thrive academically, socially and emotionally in line with the EYFS framework.

Key Responsibilities

Supporting Children's Learning

- Support the planning and delivery of high-quality learning experiences, both indoors and outdoors, in line with the EYFS Statutory Framework
- Work with individuals and small groups of children to reinforce learning and support progress
- Promote children's language, communication, personal, social and emotional development
- Observe, assess and contribute to children's learning records and next steps
- Support children with additional needs, implementing strategies advised by the SENCo or external professionals

Care, Welfare and Safeguarding

- Ensure the safety, wellbeing and welfare of all children at all times
- Follow safeguarding and child protection procedures and report concerns appropriately
- Support children with personal care routines, including toileting, hygiene and eating, in a respectful and age-appropriate manner
- Promote positive behaviour and emotional regulation, modelling calm and consistent approaches

Supporting the Learning Environment

- Help maintain an engaging, inclusive and well-organised learning environment

- Prepare and set up resources and activities as directed by the class teacher
- Support learning through purposeful play and child-initiated activities
- Contribute to displays that celebrate children’s learning and achievements

Working with the Team and Parents

- Work effectively as part of the Early Years team, contributing to planning, preparation and review meetings
- Communicate positively and professionally with parents and carers, sharing relevant information as required
- Support transitions into nursery and onwards into Reception
- Attend staff meetings, training and professional development activities

General Responsibilities

- Promote the school’s ethos, policies and procedures at all times
- Undertake first aid training every three years and follow medication procedures in line with school policy
- Carry out any other reasonable duties as directed by the Principal or Early Years Lead

The post holder will be responsible to the Principal.

Signed: _____ (Principal)
 _____ (Post holder)
 _____ (Date)

Waverley Education Foundation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check is required for all successful candidates.

May 2026